



**JOB TITLE** Head of Academy Performance Analysis

**DEPARTMENT** Performance Analysis

**RESPONSIBLE TO** Head of Coaching

**RESPONSIBLE FOR** Performance Analysts and Northumbria University Interns

### JOB SUMMARY

To lead and oversee the Academy Analysis department as well as providing performance analysis support to NU Academy staff and players within the U23's age group. Responsible for the hiring, training and scheduling work for all performance analysis interns.

### MANAGEMENT RESPONSIBILITIES

- Ensure a fit for purpose, individual and departmental Continuous Professional Development programme is in place for all staff;
- Ensure all direct report staff maintain the appropriate qualifications and that CPD and DBS requirements are undertaken on an annual basis or as required;
- Conduct appraisals with all direct reports in line with appraisal scheme requirements.

### RESPONSIBILITIES

- Lead and oversee the day to day operations of the Academy Analysis Department ensuring a effective performance analysis support provision is delivered to all Academy age groups;
- Provide pre, live, post-match, training and curriculum based analysis on player development for the U23s group;
- Produce specific analysis projects as and when required by the coaching team or as requested by individual players and authorised by the coaching team;
- Hire, train and schedule and oversee the work for all performance analysis interns working within the department;
- Maintain and update video/stats database each season in accordance with the needs and requirements of the coaching staff;
- Develop an effective working relationship with other sectors of the Academy's multi-disciplinary support team to provide the best possible care and education for the club's Academy players;
- Maintain and develop good working relationships with external organisations;
- Represent the club and in particular the Academy in accordance with its core values and its mission statement;
- Any other reasonable duties.



## ROLE REQUIREMENTS

- Perform duties with due regard to club policies and procedures and legislative requirements at all times;
- Ensure implementation of the clubs health & safety, safeguarding, welfare and equality policies to create a safe working environment for all;
- Ensure working practices are compliant with relevant legislation and data protection legislation and/or general data protection regulations (GDPR) requirements;
- Undertake continuous professional development (CPD) training and/or additional training as identified or as required.

## QUALIFICATIONS

### ESSENTIAL

- Minimum 2:1 undergraduate degree in a sports discipline (e.g. sports coaching/sports science)
- Minimum FA Level 2 coaching badge

### DESIRABLE

- MSc in a sports discipline
- UEFA B licence coaching

## KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

### ESSENTIAL

- Minimum of three years' experience working within an elite sporting environment as a Performance Analyst at First Team or Category I
- Proficient using Hudl SportsCode
- Experience using Hudl and CoachPaint
- Technical and tactical knowledge of football
- Experience working within a professional football club
- Experience leading and managing a department
- Computer literate with Mac and Windows (e.g. pages, numbers, keynote, iMovie, word, excel, powerpoint)

### DESIRABLE

- Reliable/consistent
- High quality of work/attention to detail
- Excellent communicator
- Driven to learn new skills
- Competent football knowledge (must be able to demonstrate via a set project)





### CRIMINAL RECORD CHECK REQUIREMENT

This role requires a criminal records check (CRC) deemed suitable by the Club, at the following level; enhanced with barred list.

Where a role requires a CRC this must be obtained by the Club. The requirement of a CRC for this role is due to responsibilities relating to children under the age of 18 years and/or adults at risk of harm.

### GENERAL STATEMENT

All employees of the Club must at all times carry out their responsibilities with due regards to all policies and procedures and in particular health and safety, confidentiality and data protection.

### SAFEGUARDING & WELFARE STATEMENT

The Club is committed to the safeguarding and welfare of all children, young people and adults at risk of harm and requires all staff, volunteers and others associated with the Club to share and endorse this commitment.

As part of this commitment, all staff are expected to undertake regular safeguarding and welfare related training and to ensure the environments in which they work remain safe at all times. This includes ensuring 'best practices' are adopted at all times and incidents or concerns are proactively reported. Safeguarding is considered everybody's responsibility.

### EQUALITY, DIVERSITY & INCLUSION STATEMENT

The Club is committed to equality, diversity and inclusion, encapsulated by the Club's brand United As One, and believes in equal opportunities for all. We expect that all staff, volunteers and others associated with the Club share and endorse this commitment in a positive manner. The club does not tolerate any form of direct or indirect discrimination, victimisation or harassment. Your behaviour must align to the principles of equality as outlined in the Clubs equality policy which can be found at [www.nufc.co.uk/UnitedAsOne](http://www.nufc.co.uk/UnitedAsOne).